

BS 8900-2:2013



BSI Standards Publication

Managing sustainable development of organizations –

Part 2: Framework for assessment against BS 8900-1 – Specification

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Summary of pages

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Foreword

Publishing information

This part of BS 8900 is published by BSI Standards Limited, under licence from The British Standards Institution, and came into effect on 31 July 2013. It was prepared by Technical Committee SDS/1, *Sustainable Development*. A list of organizations represented on this committee can be obtained on request to its secretary.

Supersession

Together with BS 8900-1:2013, it supersedes BS 8900:2006 which is withdrawn.

Relationship with other publications

This British Standard is published in two parts:

- Part 1: Guide; and
- Part 2: Framework for assessment against BS 8900-1 – Specification.

Presentational conventions

The provisions of this standard are presented in roman (not upright) type. Its requirements are expressed in sentences in which the principal auxiliary verb is "shall".

Commentary, explanation and general information material is presented in smaller italic type, and does not constitute a normative element.

Contractual and legal considerations

This publication does not purport to include all the necessary provisions of a contract. Users are responsible for its correct application.

Compliance with a British Standard cannot confer immunity from legal obligations.

0 Introduction

0.1 Context

BS 8900 is concerned with the strategic management for sustainable development. To engage with the guidance of BS 8900-1 and the requirements of BS 8900-2, it is necessary for the leaders of the organization to take ownership and drive the management of sustainable development on a continuing basis, and to ensure drive down into the operational management level. BS 8900-2 is not a management system specification. Instead, it provides a strategically based framework, or scheme, which will direct and lead the organization's approach.

BS 8900-2 sits above existing management system specifications (for example, accountancy, people management, quality, environmental and health and safety) and leads and directs them. It does not duplicate them; rather, it maximizes the value of existing approaches such as management systems and reporting. In this, it provides for the formulation of high level sustainable development objectives.

Sustainable development management is about the leaders of businesses and other organizations and their employees taking a responsible approach to social, economic and environmental matters that are relevant to the organization, and expressing these in line with the business case.

Some examples of sustainable development matters are:

- social issues: fair treatment and development of employees; positive involvement in the community; providing work-based learning opportunities and any appropriate work with schools, colleges and universities; providing local employment opportunities;
- economic issues: providing stable employment; pursuing innovation in processes, products and management methods, including linking this to any relevant environmental and social factors; understanding and meeting customer requirements in relation to sustainable development; fair treatment of suppliers and customers; and
- environmental issues: reducing waste, energy use, material use; providing products and services that reduce adverse impacts on the environment.

Taking into account the legitimate interests of the stakeholders of the organization, of central importance.

0.2 Application

The purpose of BS 8900-2 is to provide a framework for assessment against the guidance contained in BS 8900-1. It is suitable for any type or size of organization and can be used as a tool to help understand and embed the sustainable development principles set out in BS 8900-1, thus helping an organization to determine and follow its own pathway on sustainable development.

The requirements summary can be used in two ways.

1. Self-assessment

For an organization in the process of developing a strategic understanding of sustainable development, the requirements can be used as a starting point to understand where and how sustainable development can be embedded, i.e. for self-assessment purposes. Using the requirements to discuss sustainable development principles in the context of the organization's activities and involving a range of stakeholders in this process can provide a helpful steer.

This process of evaluation can also be repeated over time, thus sustaining a proactive approach to sustainable development in the organization. The person(s) leading this self-assessment should be in a position that permits them to take a strategic view of an organization's activities in respect to sustainable development and implement improvements or changes where appropriate. It is vital that the process is owned and driven by those responsible for strategic management in the organization.

During the assessment process objective evidence is gathered by considering documentary evidence, interviews and inspection/observation.

2. Third-party assessment

For an organization seeking a third-party assessment of its sustainable development activities, the requirements provide a structure for the assessment process, but not a scoring mechanism. An assessor can use the questions to establish the organization's current position, and also to gauge progress over time.

0.3 The assessment process

The assessment process is intended to establish that the organization has taken a genuine and effective approach to addressing sustainable development management in line with the guidance in BS 8900-1, as expressed in the requirements in BS 8900-2.

In accordance with BS 8900-1, the organization's approach is to be founded on declaration of its principles of sustainable development and adherence to the guidance given in the various sections of the standard.

This includes the formation of a sustainable development maturity matrix, which:

- is a descriptive document, not numeric;
- is unique to the organization; and
- sets out in clear, descriptive terms the organization's position of progress in relation to its declared principles of sustainable development.

For the assessment the organization needs to demonstrate how it is meeting the guidance given in BS 8900-1, as expressed in the requirements in BS 8900-2. Each of the requirements in BS 8900-2 needs to be addressed, making appropriate reference to key evidence, including, where appropriate, relevant supporting qualitative and quantitative data.

A portfolio (including a description of the scope of the activities and operations of the organization and evidence demonstrating the organization's approach to sustainable development) can assist in the assessment process. Evidence would typically be drawn from existing internal processes and/or systems. As such, a portfolio should integrate rather than duplicate (i.e. by providing appropriate signposting to supporting systems and documents).

1 Scope

This British Standard provides a framework for assessment against BS 8900-1, *Managing sustainable development of organizations – Part 1: Guide*.

BS 8900-2 is to be read and used in conjunction with BS 8900-1.

This British Standard is intended to:

- be an evaluative framework, to support organizational self-assessment or third-party assessment;
- result in formative outcomes.

It is not intended to:

- result in a summative score;
- support direct comparisons between organizations.

This British Standard is applicable to any type or size of organization.

2 Normative references

The following documents, in whole or in part, are normatively referenced in this document and are indispensable for its application. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

BS 8900-1:2013, *Managing sustainable development of organizations – Part 1: Guide*

3 Principles of sustainable development

The organization shall decide what sustainable development means in relation to what it does and what it stands for by developing its own principles of sustainable development (see BS 8900-1:2013, Clause 3) with reference to:

- inclusivity;
- integrity;
- stewardship;
- transparency; and
- other principles that it sees fit to adopt.

The organization shall use these principles to form the basis for a sustainable development maturity matrix (see Clause 5 and BS 8900-1:2013, Clause 5, for further details).

4 Putting sustainable development into practice

4.1 The organization: its vision and principles

The organization shall use its principles of sustainable development (see Clause 3) as the basis for making a statement of its vision, which is:

- a publicly available document and communication tool, made available to stakeholders;
- used in communications to promote the stance of the organization on sustainable development.